

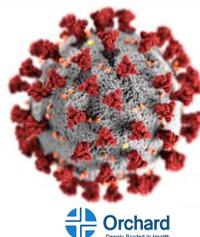
**ORCHARDS CORONAVIRUS DISEASE (COVID-19)
ORGANIZATIONAL EMERGENCY PREPAREDNESS PLAN – RAPID RESPONSE PROTOCOL POLICY**

As the number of people diagnosed with the Coronavirus Disease (COVID-19) grows both internationally and in the United States, Orchard is working diligently to ensure that any patients that have been exposed to the virus can be cared for safely and effectively by our healthcare providers. The true impact of the Coronavirus Disease (COVID-19) outbreak in U.S. communities cannot be predicted. However, Orchard's healthcare providers, medical facilities, patients, and the communities we serve can take refuge as Orchard has prepared for the Coronavirus Disease (COVID-19) by creating the following Rapid Response Protocol Policy that all of our healthcare providers abide by.

The health of our patients, healthcare providers, and the community is of the utmost importance, Orchard is prepared for any possible outbreak in the communities that we serve.

BE PREPARED

- Orchard is staying informed about the local, national and international Coronavirus Disease (COVID-19) situation. We know where to turn to for reliable, up-to-date information in our local communities that we serve. Orchard's healthcare providers have access to the latest guidelines as outlined by the Centers for Disease Control and Prevention (CDC) website related to the testing, diagnosing and care processes related to the Coronavirus Disease (COVID-19) for the latest information.
- Orchard has developed, reviewed, and deployed an Organizational Emergency Preparedness Plan – Rapid Response Protocol Policy regarding the Coronavirus Disease (COVID-19) outbreak across our nation. We have prepared alternative staffing plans to ensure as many of our medical facilities that we are contracted with have the healthcare providers available as requested.
- Orchard has established relationships with key healthcare and public health partners (local, state, and federal) in the communities that we serve.
- Orchard makes sure that we know about the healthcare and public health emergency planning and response activities in the communities that our healthcare providers serve.
- Orchard's healthcare providers that service the medical facilities learn their service plans to manage patients, accept transfers, and share supplies. We review any memoranda of understanding (MOUs) with affiliates, our healthcare providers, and other partners to provide support or assistance during emergencies.
- Orchard has created an emergency contact list. We have developed and continuously update the emergency contact lists for key partners and ensure the lists are accessible in key locations for our healthcare providers and the medical facilities we service.



COMMUNICATION WITH HEALTHCARE PROVIDERS AND PATIENTS

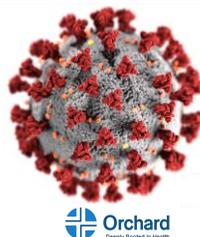
- Orchard communicates about the Coronavirus Disease (COVID-19) with our healthcare providers. We share information about what is currently known about Coronavirus Disease (COVID-19), the potential for surge, and our Organizational Emergency Preparedness Plan – Rapid Response Protocol Policy.
- Orchard communicates about the Coronavirus Disease (COVID-19) with our patients. We provide updates about changes to our Organizational Emergency Preparedness Plan – Rapid Response Protocol Policy regarding appointments, providing non-urgent patient care by telephone, and visitors. Consider using Orchard's website or social media pages to share updates.

PROTECT OUR HEALTHCARE PROVIDERS

- Orchard's healthcare providers have the knowledge and understanding of how to screen patients and visitors for symptoms of acute respiratory illness (e.g., fever, cough, difficulty breathing) before entering the medical facility. Our healthcare providers keep up to date on the recommendations for preventing spread of the Coronavirus Disease (COVID-19).
- Orchard ensures our healthcare providers proper use of Personal Protection Equipment (PPE). Our healthcare providers who come in close contact with confirmed or possible patients with the Coronavirus Disease (COVID-19) should wear the appropriate Personal Protective Equipment (PPE).
- Orchard recommends that the medical facilities that we contract with conduct an inventory of available PPE. The medical facilities should also consider conducting an inventory of all available PPE supplies. They should explore strategies to optimize PPE supplies.
- Orchard encourages its sick healthcare providers to stay home. Healthcare providers who develop respiratory symptoms (e.g., fever, cough, difficulty breathing) will be instructed not to report to work. During this dire time of emergency, we ensure that our sick leave policies are flexible and consistent with public health guidance and that our healthcare providers are aware of these policies.

PROTECT OUR PATIENTS

- Orchard is staying up-to-date on the best ways to manage patients with the Coronavirus Disease (COVID-19). Orchard's healthcare providers will separate patients with respiratory symptoms so they are not waiting among other patients seeking care. We will request the medical facility to identify a separate, well-ventilated space that allows waiting patients and visitors to be separated.
- If the virus begins to spread rapidly in the United States, our healthcare providers have the knowledge and tools necessary to manage an influx of patients while protecting the health of the staff, visitors and the community.



- Orchard and its healthcare providers recommend to consider the following strategies to prevent patients who can be cared for at home from coming to the medical facilities that we contract with and potentially exposing themselves or others to germs, like:
 - Using the medical facilities telephone system to deliver messages to incoming callers about when to seek medical care at the medical facility, when to seek emergency care, and where to go for information about caring for a person with possible symptoms of Coronavirus Disease (COVID-19) at home.
 - Adjusting the medical facilities hours of operation to include telephone triage and follow-up of patients during a community outbreak.
 - Leveraging telemedicine technologies and self-assessment tools.

CENTERS FOR DISEASE CONTROL AND PREVENTIONS (CDC) WEBSITE

Orchard recommends that our healthcare providers patients, their families and the communities they live in review the Centers for Disease Control and Preventions (CDC) website ([Click Here](#) to be directed to the CDC website) regarding the Coronavirus Disease (COVID-19). The CDC has outlined a prevention plan regarding the spread of the Coronavirus Disease (COVID-19) in the communities in the following categories.

- ✓ At Home
- ✓ At K-12 Schools and Childcare Programs
- ✓ At Colleges and Universities
- ✓ At Work
- ✓ Community and Faith Based Organizations
- ✓ Large Community Events/Mass Gatherings
- ✓ Healthcare Settings
- ✓ First Responders
- ✓ Homeless Shelters

